

Supporting Documentation Checklist

Client: _____ Case Number: _____ Hearing Date/Time: _____

- 1. Credit Counseling Certificate
- 2. CCP 703.140(a) Waiver
- 3. Valuation of Real Estate
- 4. Payoff Documentation Real Property (i.e., Balance Due)
- 5. Copies of Recorded Trust Deeds on Real Property
- 6. Copies of Recorded Grant Deeds (If jointly Owned Property)
- 7. Real Estate Insurance Policy Declaration of Coverage
- 8. Loan Advances Documentation (i.e., Evidence of Disbursement)
- 9. Bank Statements during past 6 months and Balance date of filing
- 10. Valuation of Motor Vehicles
- 11. Payoff Documentation of Motor Vehicles (i.e. balance due)
- 12. Copies of Vehicle Registration
- 13. Proof of Insurance (i.e., Declaration Page) of Motor Vehicles
- 14. Copies of Vehicle Purchase Contracts for Vehicles Purchased within 120 days prior to case filing
- 15. Income Verification during past 6 months (i.e., Pay Advices or Profit and Loss Statements)
- 16. Tax Returns for 2006 and 2007 (or 2005 if 2007 not filed)
- 17. UCC-1 (Recorded)
- 18. Trust Instruments
- 19. Disabled Veteran's Supporting Documentation
- 20. Proof of Insurance (Business i.e., Liability, Workers Compensation, etc)
- 21. Domestic Support Order Information (Whether Paying or Receiving) during past 3 years
- 22. Property Settlement Statements in Divorce during past 3 years
- 23. Divorce Decree during past 3 years